



STATE OF INDIANA

Request for Information 11-G

INDIANA DEPARTMENT OF ADMINISTRATION

On Behalf Of

INDIANA DEPARTMENT OF EDUCATION

Solicitation For:

Birth – Age Five Literacy Framework

Response Due Date: April 21, 2010

Steve Webb, Strategic Sourcing Analyst

Indiana Department of Administration

Procurement Division

402 W. Washington St., Room W468

Indianapolis, Indiana 46204

REQUEST FOR INFORMATION 11-G
STATE OF INDIANA
BIRTH – AGE FIVE LITERACY FRAMEWORK
PROFESSIONAL DEVELOPMENT MODULES

“Children will lag behind their peers and experience difficulty with learning to read and write if they do not have the essential building blocks necessary for obtaining a level of proficiency in reading and writing; the lack of literacy skills is a barrier to future academic success.”
Indiana Birth-Age Five Literacy Framework (2011)

This is a Request for Information (RFI) issued by the Indiana Department of Education (IDOE). This RFI requests responses for creation of professional development modules based on the Indiana Birth – Age Five Literacy Framework. This professional development will be implemented in early childhood settings to impact the pre-literacy and literacy skills of children prior to entering kindergarten. There will not be a contract resulting directly from this RFI. However, respondents to this RFI will receive an announcement of any Request for Proposal (RFP) that may arise from this RFI.

TIMETABLE

The following dates are set forth for informational and planning purposes. The IDOE reserves the right to change these dates if necessary.

- Issue RFI – April 12th, 2011
- Closing Date for Receipt of Information – April 21st, 2011

BACKGROUND

As early childhood providers design and implement curriculum and select materials for their facilities, it is imperative that they know the best practices for pre- and early literacy instruction for children. High-quality professional development should enable providers to implement research- and/or evidence-based strategies with children from birth through age five.

The Indiana Birth – Age Five Literacy Framework shares the latest research that should be implemented in all early childhood settings. Often, early childhood providers are not clear as to what activities and materials would best provide high-quality early literacy instruction and guidance to the children in their care to successfully prepare them for kindergarten.

For this particular RFI, the IDOE is interested in respondents that can:

1. Create professional development modules designed for early childhood providers of all types, including licensed centers, licensed family child care homes, unlicensed registered child care ministries, preschools and Head Start programs. Modules should be suitable for small group settings and independent study.
2. Provide professional development (i.e., train-the-trainer, ongoing, and/or job-embedded) to education coordinators and mentors.
3. Describe utilization of the Indiana Birth-Age Five Literacy Framework and alignment with the *Foundations to the Indiana Academic Standards for Young Children Birth to Age 5* within the professional development modules.
4. Provide detailed pricing models for development and delivery of professional development modules via group settings and independent study.

RFI: BIRTH – AGE FIVE LITERACY FRAMEWORK PROFESSIONAL DEVELOPMENT MODULES

5. Describe (including research data) how use of the professional development directly improves student achievement, including for certain groups (i.e. disadvantaged and limited-English-proficient students).

OBJECTIVE

The IDOE is soliciting feedback on the information in this RFI. The IDOE will consider any information received in response to this RFI and reserves the right to request clarifications. The IDOE also reserves the right to conduct discussions, either oral or written, with respondents.

DELIVERABLES

The IDOE will only examine those submissions that provide detailed information on each of the following:

1. Components for the professional development modules.
2. Professional development (i.e., train-the-trainer, ongoing, and/or job-embedded) for education coordinators and mentors.
3. A detailed description of the alignment with the Indiana Birth-Age Five Literacy Framework.
4. A detailed cost breakdown for creation and delivery of professional development modules and self study modules.
5. A detailed description (including research data) of how use of the professional development directly improves student achievement, including for certain groups (i.e. disadvantaged and limited-English-proficient students).

SPECIFIC NEEDS

The IDOE will only examine those submissions that provide detailed information on each of the following:

1. Data related to improved student achievement
2. Detailed costs
3. Detailed description of how use of product/program improves student achievement and directly aligns with the instructional expectations of the Common Core State Standards

RESPONSES

Firms interested in providing information to IDOE should submit their response in a Microsoft Office (or compatible) or PDF format via email to Steve Webb at swebb@idoa.in.gov by 3PM EST on Thursday, April 21st 2011. Please mark the subject line as:

“RESPONSE TO REQUEST FOR INFORMATION 11-G”

RESPONSES TO THIS RFI ARE DUE BY 3:00 P.M. EST ON APRIL 21ST, 2011.